

Nama Lengkap (dan gelar)

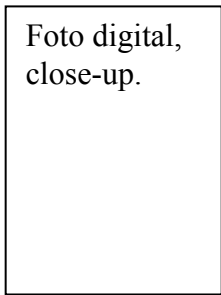
email@email.email

Position Applied:

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PERSONAL INFORMATION

Surname/First name
Latest degree obtained
Date of birth/Place/.....
Nationality
Marital status
Sex
Address
.....
Telephone Mobile:
E-mail



RELEVANT EDUCATION BACKGROUND

2005 – 2007 Master of Science (MSc.) in International Development Studies, Department of Social Sciences, Wageningen University and Research Centre, The Netherlands.
Major in Economics or Rural Development, specialisation in Environmental Economics and Natural Resources.

Minor subjects:

- Financial Management studies.

Thesis title:

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Thesis' mark: "9" (equivalent to an "A"). GPA: 7.8 (on the scale of 0-10).

Supervisor:

2004 Certificate of Attendance (non-degree programme), distance learning (e-learning), The World Bank Institute.

Principal Subject: Introduction to Corporate Social Responsibility.

1996 – 2003 Sarjana Ekonomi (Bachelor of Economics), Department of Management Studies, Faculty of Economics, the University of Surabaya, Indonesia.

Major in Financial Management.

Final Project (*skripsi*) title:

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Final project's mark: "A". GPA: 3.13 (on the scale of 0-4.00).

Supervisors:

AWARDS & GRANTS

2005 – 2007 *STUNED scholarship*, Netherlands Education Centre Indonesia.

2005 *Chevening scholarship*, Foreign Commonwealth Office, The British council (declined).

1997 Third winner of Scientific Discussion Competition in University of Surabaya Games held by University of Surabaya.

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WORK EXPERIENCE

Dates	April 2008 – October 2008
Occupation or position held	Kabupaten/Kota Recovery Forum (KRF) – Facilitation Officer
Main activities and responsibilities	<ol style="list-style-type: none"> 1. To deliver the Office of the United Nations Recovery Coordination for Aceh and Nias (UNORC) support for the coordination, planning, monitoring, and oversight of KRF. 2. Represent UNORC in the KRF Joint Secretariat — comprised of local government, Reconstruction and Recovery Agency (BRR) and the UN— and to lead KRF facilitation teams. 3. Provide policy advice and backstopping support on recovery and development related matters to the Chair of the KRFs, which is the Mayor of the city. 4. Prepare background papers, research and reports as necessary in English and Bahasa Indonesia, to ensure advance the objectives and priorities of the KRF. 5. Promote the principles of democratic leadership and community-driven recovery upon which KRFS are grounded. 6. Ensure that civil society representatives, including women’s and youth groups, representatives of community organizations, local religious leaders, and other key community members actively participate in KRF meetings. 7. Identify key priorities of local communities, including through occasional assessment missions and surveys, and determining how projects, both planned and ongoing, can address these priorities. 8. Assess gaps in information and data relating to projects, needs, priorities and plans. 9. Among others, utilize broad-based knowledge to assist in the production of the KRF’s two major deliverables: <ul style="list-style-type: none"> • KRF Recovery Strategies, the official recovery strategy for the city • KRF Data Profiles, a consolidation and reconciliation of the best available data, statistics and figures for recovery planning and monitoring of the city. 10. Work to ensure that KRF Recovery Strategies are harmonized with other government plans, tools and processes, and that KRF strategies strengthen the quality and coherency of these other plans/processes. 11. Together with UNORC Headquarters, identify and bring best practices and lessons learned of decentralized coordination, planning and oversight to bear on the functioning and structure of the KRF. 12. Identify gaps and bottlenecks in KRF planning and coordination and working to ensure their resolution. 13. Liaise with UNORC Information Analysis Section to develop layouts, sectoral themes, and indicators for District Profile documents.
Name and address of employer	<p>The Office of the UN Recovery Coordinator for Aceh and Nias (UNORC) Jl. Banda Aceh 23239, Indonesia Phone: Fax:</p>
Type of business or sector	<p>UNORC is an ad-hoc UN agency <i>to support the endeavours of the Government of Indonesia, specifically BRR and local governments; to facilitate a coherent UN system approach in assistance to recovery and reconstruction of Aceh and Nias; to be the main point of contact between the UN system and international community in Aceh and Nias; and to ensure that the recovery and reconstruction process is informed by the principles of equity and the protection of the vulnerable.</i></p>

Dates	Since 2004 – now
Occupation or position held	Research Associate (then Research Fellow in 2004-2005).
Main activities and responsibilities	<ol style="list-style-type: none"> 1. Conduct research on Business accountability and Corporate Social Responsibilities. 2. Publicise research finding in conferences, books, and/or other media (e.g. newspaper, magazine). 3. Spokesperson in related seminars, conferences, workshops, and media. 4. Building networks with private sector (business engagement).
Name and address of employer	<p>The Business Watch Indonesia. Jl. Kerten – Solo Phone: +62-(0)271-..... E-mail:</p>
Type of business or sector	<i>BWI is an independent research institute working on the issue of private sector involvement in development. BWI is member of OECD Watch and partner of SOMO, Novib and Oxfam International.</i>

RELEVANT TRAININGS

- 2008 Recovery Facilitation Training, The Office of the UN Recovery Coordinator for Aceh and Nias (UNORC).
- 2003 Research Methodology, The Institute of Research and Community Service (LPPM) – University of Surabaya and Directorate General of Higher Education Indonesia (DIKTI).
- 2002 Basic Politics Course for Young Activist: “States, Power and Democracy”, Social-Democrat Union Surakarta and Friedrich Ebert Stiftung Indonesia
- 1998 Social Analysis Training, The Institute of Community Service - University of Surabaya

RELEVANT RESEARCH EXPERIENCES

- 2007 (Master) Thesis, Wageningen University, *Corporate Social Responsibility and Illegal Logging in Indonesia: A Game Theoretic Analysis.*
- 2005 Researcher, BWI (Indonesia), *Social Audit Standards.*
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RELEVANT RESEARCH SKILLS

- Research Methods : case study, literature research, exploratory.
- Quantitative Research : game-theory, survey.
- Qualitative Research : focus group discussion, structured and semi structured in-depth interview, some skills in open-axial-selective coding.
- Research Application : SPSS, GAMS.

RELEVANT CONFERENCE

- 2008 Making CSR Benefits Sustainable. Indonesia Business Link, *The 2nd IBL International Conference on Corporate Social Responsibility -- Partnering With Stakeholders: Making CSR Work*, in 2nd Plenary Session, 26-27 August 2008, Jakarta, Indonesia [**International Conference**].
- 2007 Corporate Social Responsibility versus Illegal Logging in Indonesia. Eijkman Institute – KNAW, *Open Science Meeting 2007: Towards a Sustainable World*, in Panel

“Environmental and Communal Resilience”, 18-20 November 2007, Denpasar, Indonesia. [**International Conference**].

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TALKS

Tanaya, J. (2008) The Urgency of Standardizing CSR Practices: Property Rights Based CSR. Speech at Workshop “NGO’s Roles in Corporate Social Responsibility: Criticizing CSR’s Regulation in Indonesia”, The Business Watch Indonesia, Jakarta, Indonesia.

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SELECTED PUBLICATIONS

Tanaya, J., (booklet in progress) *Corporate Social Responsibility: Raison d’être*. The Business Watch Indonesia. [Indonesian/Bilingual]

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RELEVANT WORKSHOPS

2005 Social Analysis and Qualitative Research Methods for Undergraduate Students. The Institute of Research and Community Service – Laboratory of Social Psychology, University of Surabaya. Trainer and facilitator.

2004 Series of Workshop for 2004 Indonesian Election: *Voter education for beginners*. The Institute of Research and Community Service – University of Surabaya, Surabaya. Trainer and Facilitator.

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SOCIAL & ORGANISATIONAL EXPERIENCES

Since 2007 2nd Vice Secretary, *Perhimpunan Indonesia Tionghoa* (The Chinese Indonesian Association), East-Java Province. *INTI is a mass organisation working on accelerating Chinese Indonesian involvement in rebuilding Indonesia.*

2005 Vice Chief of Recruitment-Research & Development Department, INTI, Surabaya.

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LANGUAGE SKILLS & COMPETENCES

Mother tongue | **Bahasa Indonesia**

Other language(s)

Self-assessment

	Understanding		Speaking		Writing
	Listening	Reading	Spoken interaction	Spoken production	
English	Excellent	Excellent	Excellent	Excellent	Excellent
Dutch	Elementary	Elementary	Elementary	Elementary	Elementary
Chinese	Good	None	Fair	Fair	None

COMPUTER SKILLS & COMPETENCES

1. Excellent in MS Office (Microsoft Excel, Microsoft Words, Microsoft Power Point, and visio).
2. Intermediate in SPSS.
3. Intermediate in GAMS (software for economics modelling).

REFERENCES

Any name below can be contacted as referee for this application:

1. Name :

Position :
Address : Wageningen University
 P.O.box 8130
 6700 EW Wageningen, The Netherlands.
Telephone :
E-mail :

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Surabaya, April 2008

Catatan;

1. Dst... = dan seterusnya, silahkan ditambah ataupun dikurangi)
2. Untuk aplikasi universitas/pendidikan/penelitian, upayakan menaruh pengalaman meneliti/mengajar di halaman-halaman awal (atau/dan highlight di cover letter). Demikian pula untuk aplikasi sektor lainnya.